



Winter Holiday Vendor Fair Terms & Conditions / Vendor Agreement

- Vendors are responsible for submitting both their registration form (either via Google Doc, PDF print/mail in or online registration) and preferred form of payment (check, cash or PayPal).
- **Deadline for application and payment is Sunday, November 19, 2023.** Space is limited. Premium locations will be reserved as registrations are received and vendors are approved.
- **The space provided to you will be approximately 10'x8'.** You may request multiple spaces at the time of application, if needed. Tables, chairs, display materials and/or merchandise must stay within that space. Please do not solicit outside of your space. This is an indoor event; no tents are allowed.
- Set up may begin at 8:30am. Vendors must stay until the end of the event. Specific details regarding set-up / breakdown will be provided 1 week prior to the event as well as a map of the vendor layout.
- **Fees: \$50 per space for non-food vendors, \$75 for food vendors.** Food vendors MUST be certified Kosher. For questions or clarification, please email WAM@bnaitikvah.org.
- This event is a vendor fair, not a flea market. Used items or items sold out of boxes are generally not permitted. All vendors must meet committee approval.
- All applicants will receive an email response within 2 weeks of submission.
- Congregation B'nai Tikvah will not be held responsible for any injuries or broken items at this event.
- Two chairs will be provided; 6' tables are available for the first 20 applicants who request one. Each vendor will be responsible for their own set-up, break down, and all items brought into the building.
- We intend to do our best to offer a variety of products and to separate vendors selling similar items.
- You do not have to be a registered business to participate! This event is a fun way to bring business to local artists, crafters, etc.
- Please contact WAM@bnaitikvah.org with any questions and we will get back to you promptly. Please type "Winter Holiday Vendor Fair" in the subject line of your email.

Please retain a copy of this agreement for future reference. By signing and returning this form, you are accepting the above as non-negotiable. Thank you in advance for your cooperation.

YOUR SIGNATURE HERE

DATE HERE